

# **VISTA PLANTATION ASSOCIATION RULES**

## **55+ Independent Living Community**

For many of our residents Vista Plantation is their home. Through their cooperative efforts we have attained, and been able to maintain, our unique adult residential atmosphere. It must be noted that Vista Plantation is a 55+ Independent Living Community and not an assisted living facility. Owners and lessees have priority in the use of all facilities. Guests are welcome, provided they observe the rules governing the use of Condominium Property and the recreational facilities. Use Restrictions are set forth in Paragraph 21 of the Declaration of Condominium of Vista Plantation. Rules governing the use of the recreation area and common elements, i.e., the clubhouse, pools, tennis courts, and other Association premises, are contained herein. Where feasible, rules covering operational detail are posted at the particular area.

For many of us condominium living is a new way of life. Each owner is entitled to complete use of his own condo as well as the outside facilities, but such use must not conflict with the rights of the other owners. Therefore, certain standards for individual behavior are necessary to assure pleasant and harmonious community living.

It is the duty of owners to inform their guests and/or tenants of these rules. Any behavior that is objectionable to a majority is not acceptable, even though not covered by a specific rule.

In accordance with Amended Articles of Incorporation, Powers of the Association, Article 3, Paragraph 3.2, item F allows the Board "to make and amend reasonable rules and regulations respecting the use of the Condominium Properties". All rules will be enforced by the Association's management company. Continued violation and disregard of the rules by an individual may be referred to the Board of Directors for legal procedure against the individual.

**These revised rules are effective as of January 1, 2015**

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## **DEFINITIONS**

### **ASSOCIATION**

A corporation of members which is a body of bona fide owners

### **BOARD OF DIRECTORS**

The elected representatives of the Association

### **MANAGEMENT**

Contracted to execute the physical, financial and administrative policies approved by the Board of Directors

### **RESIDENT**

A condo owner or a tenant

### **TENANT**

A resident leasing or renting a condo

### **GUEST**

A non-resident who visits a resident

### **RECREATION FACILITIES**

Clubhouse with auditorium, kitchen, library, porch and Association office, picnic area, two swimming pools, tennis courts, shuffleboard courts and bocce courts

## COMMUNITY RULES

1. Vista Plantation is a 55+ Independent Living Community. Children are welcomed guests. However, the facilities are primarily for the use of residents. Children under 13 years of age are restricted to 30 days of visiting in any calendar year (see Declaration of Condominium Paragraph 21-C and Amendment Sub-section 21-L).
2. **No soliciting** is permitted on Association property.
3. Owners are responsible for any damage or defacing of property, which they, their tenants, or guests may cause. Owners are also responsible for informing their tenants and guests of all rules.
4. All garbage must be tied in plastic bags before depositing in the trash receptacles to eliminate odors and to avoid attracting animals. Furniture and construction debris are to be taken directly to the recycling centers or town landfill and not deposited in trash dumpsters on property.
5. No animal pets, caged or uncaged, or birds are permitted in Vista Plantation. Feeding any wildlife on premises is prohibited. Any owner requiring the use of an assistive animal must complete necessary paperwork and be approved prior to the animal being on Association property.
6. Residents will not cause anything to be hung, displayed, or placed on exterior walls, doors, windows, walkways, ceilings of walkways, railings or roofs. Door-knockers may be put on the front doors under the number. These door-knockers must be either Dark Bronze or Black in color. Any damage that might need repair from these being installed will be the responsibility of the resident. Hanging of clothes or displays of other articles on the walkways, railings, carports, or shrubbery is not permitted. Specific seasonal displays may be approved by the Board of Directors.

## **COMMUNITY RULES cont.**

7. Shirts or cover-ups must be worn while going to and from recreational areas and while biking, jogging, walking, or fishing.
8. Lawn chairs and all other articles are to be removed from lawns and walkways immediately after use and stored in condos or automobiles.
9. Residents are requested to operate their radios, televisions, stereos, and musical instruments at a reasonable volume at all times. A reasonable volume request also applies to noise at parties.
10. No roller-blading, roller-skating or skate-boarding is permitted.
11. Bicycles are not to be left on the lawns, under stairwells, walkways of buildings, or under carports. They must be parked only in the designated bicycle parking areas. They are to be taken inside the condo when leaving for vacation, an extended time, and during storm emergencies.
12. Windows are bronze aluminum impact with a brown tint. No additional tints and/or non-glare reflective film may be used on the windows. No sheets, paper, foils, films, or temporary coverings are permitted.  
  
Windows can only be replaced with a like window, single-hung high impact glass with a wind rating of 140 miles per hour or higher. No tinting of windows other than that which is part of the original manufacturing process is allowed.
13. Owners shall relinquish all privileges and amenity wristbands when their condos are sold, leased or rented.

## **COMMUNITY RULES cont.**

14. Portable barbecuing equipment is permitted on the lawns, but must be removed as soon as possible from the common area after each use. Shared barbecues are located at both the clubhouse and Rec B picnic shelter. Please be sure to clean grills and turn off propane prior to leaving area.

Barbecuing is not permitted on the walkways of buildings. This rule is in accordance with Fire Codes NFPA 58 3-4 9.2; NFFA 13-4.7; and NFPA 58 5-3.4.

15. Nothing is to be stored in the electrical meter rooms.
16. Fishing is permitted by residents and their guests from the building side of the lakes. Fishing is permitted during daylight hours only and the "Catch and Release Rule" applies. However, swimming, wading, or boating is not permitted in the lakes. Resident or guest wristbands must be worn.
17. The 15 mph speed limit and traffic signs must be obeyed at all times.
18. To enable management to react to emergencies inside condos, residents must advise the Association office of summer or vacation departure and return dates, and all owners must leave a key with the Association office.
19. Application for lease or resale must be approved by the Board of Directors. Forms are obtained from the Association office. A processing fee of One Hundred Dollars (\$100.00) is to be paid per application, payable to the Vista Plantation Association. No fee is required on annual (twelve month) lease renewals with the same lessee in the same condo.

## **COMMUNITY RULES cont.**

20. The posted planting guidelines for planting around individual condos must be adhered to. Any deviations from the guidelines must have Board approval.
21. Plantation Drive shall be kept clear for vehicle traffic at all times. It is essential that emergency vehicles have access to all condos at all times.
22. All residents and guests are required to use a flashlight when walking or biking in non-daylight hours. Walkers **MUST** walk facing traffic and move into single file when oncoming traffic approaches. Bikers **MUST** ride with traffic.
23. Owners and renters are required to turn off the main water valve in their condo when leaving for an extended period of time—ranging from an overnight to a lengthy vacancy. It is also essential to turn off the circuit breaker for the hot water heater and to position the ice-maker in the “off” position. A \$100.00 fee will be assessed to the owner if water damage occurs to a unit, or adjoining units, due to their negligence in failing to turn the water off while the unit is vacant. Owners renting their units are responsible for informing their tenants of this and all Vista Plantation Rules.
24. For uniformity of appearance of hurricane shutters, only the following specifications are approved and shutters must be in compliance with applicable updated Florida building code:
  - (a) Type: Must be permanent “rolling”
  - (b) Material: PVC or vinyl laminated extruded aluminum
  - (c) Color: Slats – beige      Rails – bronze  
Hood – metal to match the structure

## **COMMUNITY RULES cont.**

It will be the owner's responsibility to maintain the shutters and make certain that they are used by any occupants of the unit, including tenants, according to the rules, which may be amended by the Board of Directors from time to time. The owner is responsible for any damage to the common elements during the installation and use of the shutters.

Removal and replacement or opening of the shutters, when required for building painting or repairs, shall be at the expense of each affected owner.

Although our Association is not mandated to allow the temporary installation of plywood, we will allow such installation; however, it may only be made when a Weather Bureau "storm warning" is broadcast, and removal must be made within 10 days following the storm. Further, the owner is responsible for any damage to the common elements during any temporary installation and removal of plywood. An owner in violation of the installation and removal requirements will be charged the cost incurred by the Association for having to do the work. No other temporary or permanent installation will be allowed.

25. In order to safeguard all residents and protect our property, generator use will not be allowed at Vista Plantation.
26. Owners wishing to submit changes to the Vista Plantation Rules and Regulations for consideration must present written and signed requests to the Board of Directors eight (8) days prior to scheduled Board meetings.
27. For the Association to adequately enforce its rules, residents must notify management in writing of any observed violations.



## COMMUNITY RULES cont.

28. A resident (owner/tenant) may request the assistance of the Manager of Vista Plantation, upon Manager's availability, during normal business hours of 8:00 am to 4:30 pm, Monday through Friday, to secure a key from the Lock Box in the event of a lock out. However, during all other off-business hours, the resident (owner/tenant) must assume the responsibility to secure a locksmith to gain re-entry to the condo.

The locksmith fee and any related costs which could occur from such entry, such as repair to the door or replacement of door-locking devices, must be paid by the resident (owner/tenant).

29. No resident (owner, tenant or guest) will touch any part of the sprinkler system at any time. If they do so and any repair costs are incurred, the resident will be responsible. **No trimming of shrubs is permitted.**

30. Nothing is to ever be placed in front of the exits in the Clubhouse.

31. All units above the ground floor shall have the floors covered with wall to wall carpeting installed over high quality padding. Carpeting is not required in kitchens, bathrooms or laundry rooms.

If a unit owner desires to install in place of carpeting any hard surface floor covering (e.g. Ceramic Tile, Marble, Slate, Parquet, Wood or Laminate) they also shall install a sound absorbent underlayment of such kind and quality equivalent or superior to one-fourth (1/4) inch of cork and perimeter sound insulation material installed in accordance with the Vista Plantation Rules and Regulations as amended from time to time, to substantially reduce the transmission of noise to adjoining units.

## COMMUNITY RULES cont.

Prior to any such installation, written approval of the Board of Directors must be obtained. If the installation is made without prior approval, the Board may, in addition to exercising all other remedies provided in this Declaration, require the unit owner to cover all such hard surface flooring with carpeting, or require the removal of such hard surface flooring at the expense of the offending owner.

32. Unit owners shall install a sound barrier behind any television or sound system attached to a wall separating two condominium units.
33. Each unit will be occupied only as a single family private dwelling by its owner, tenant, their visitors and guests and not for business or any other purpose.
34. The following is the procedure for the Disciplinary Action Committee, which will address rules violations, as approved by the Board of Directors on 4/23/09:

A violation of Vista Plantation Rules and Regulations which is reported to the Manager, or is discovered by the Manager, will be documented and responded to the violator(s) by the Manager for correction. (a) If the violation is not corrected after contact by the Manager, the documentation of that violation will be passed on to a three person Disciplinary Action Committee appointed by the President consisting of year round residents (owners only). The violator(s) will be requested to appear in front of this committee and given a hearing, after which the committee will attempt to have the violation resolved. (b) If the violator(s) refuses to meet, or does not appear at a scheduled meeting, a letter will be written by the committee stating that if the violation is not corrected by a given date a \$100.00 fine will be assessed.

## **COMMUNITY RULES cont.**

[Vista Plantation Rules and Documents allow for a \$100.00 fine to be imposed upon refusal to correct a violation. Chapter 718 of the Florida Condominium Statutes allow for a \$100.00 per day fine up to a maximum of ten days or \$1,000.00 total.] (d) If at this point this procedure fails to bring a conclusion, the matter will be placed into the hands of the Association's Attorney for possible legal action, in which case the violator(s) will need to assume not only the fine, but any legal costs incurred.

35. Unit Owners Insurance. Within the Unit Owners unit, all cabinets, carpeting and other floor coverings, sinks, fans, stoves, refrigerators, washers, dryers, disposals, compactors, water heaters, and other appliances and equipment, including any fixtures and/or their connections required to provide light, power, telephone, television transmission, sewage and sanitary service to the unit as well as all personal property of the unit owner shall be insured by the Unit Owner at their expenses. Minimum of \$2,000 required.

Unit Owners are responsible for the cost of reconstruction of any portions of the condominium property for which the unit owner is required to carry casualty insurance, and any such reconstruction work undertaken by the Association shall be chargeable to the unit owner and enforceable as an assessment pursuant to statute 718.116.

36. No nuisances will be allowed upon the Association's property nor any use or practice that is the source of annoyance to residents or which interferes with the peaceful possession and proper use of such properties by its residents.

## **COMMUNITY RULES cont.**

All parts of the Association property will be kept in a clean and sanitary condition and no rubbish, refuse, or garbage allowed to accumulate, or any fire hazard allowed to exist. No unit owner will permit any use of his unit nor make any use of the common elements or of the Association's property that will increase the cost of insurance upon any such property.

37. Recycling is located across from Building 25. Recycling instructions are posted in the recycling area.
38. All guests must register at the Association office and must indicate children under 13 years of age. Guests registering when the owner is not in residence at Vista Plantation must present a letter of introduction from the owner. Guest vehicles must be clearly identified. If vehicle is a truck, guest must register with Association staff member for permit.
39. Residents and guests must wear a Vista Plantation wristband (appropriately marked for resident/guest) while using any of the amenities.
40. Residents leaving or returning to Vista Plantation should either report in or call in to the Association office. When leaving, please consult your Resident Directory for detailed instructions regarding closing your unit before departing.

## RECREATIONAL FACILITIES

1. For a **FIRE, MEDICAL** or **POLICE EMERGENCY**, use the telephone at the clubhouse porch or Pool #2, or a personal phone, and **DIAL “911”**. Report any suspicious activity to the appropriate authority prior to notifying office.
2. All guests must register in the Association office prior to using the facilities and must indicate children under 13 years of age.
3. Guests registering when the owner is not residing at Vista Plantation, must present a letter of introduction from the owner.
4. Identification wristbands must be displayed by residents and guests when using the facilities: namely, all recreation areas, all fishing areas, and the car wash area. The identification wristbands are available in the Association office.
5. Residents and guests are expected to observe all of the rules.
6. Residents and guests repeatedly violating the rules after adequate warning will have their recreational privileges terminated.
7. Residents are limited to a reasonable number of guests using the recreational facilities.
8. Any groups utilizing the clubhouse will be allowed to setup for said event the night before, if the event is the following morning, or setup the afternoon of, if the event is that evening.
9. No club or committee shall hang, post or display any items on walls without prior approval from the Board.

## **CLUBHOUSE & PICNIC AREA**

**Hours: 8:00 am to 8:00 pm Weekdays  
9:30 am to 8:00 pm Weekends & Holidays**

1. The Vista Plantation Association Social Committee will schedule and reserve the facilities for all social events that are open to all residents in collaboration with the Association office. These events shall have precedence, including necessary set-up and clean-up time over all other activities. If the facilities are available, residents may reserve them for groups of 20 or more through the Vista Plantation Association office. Reservation forms are available at the Association office and must be approved by the Board of Directors.
2. The Manager will determine, depending on the type of function, whether a security deposit of one hundred dollars (\$100) must accompany the application. The deposit will be returned when the clean-up meets management approval. The reserving party will be financially liable for any damage or loss.
3. Notices of all reservations and specified hours of use shall be posted on the Association calendar.
4. Guests are permitted to attend Vista Plantation activities. However, the total number of guests permitted is not to exceed twenty percent (20%) of the total attendance.
5. The Clubhouse will not be used for any religious, political, private club, or fraternal club meetings.
6. The Clubhouse bulletin board will be used only for Association announcements.
7. Only residents' personal announcements may be placed on the clubhouse porch bulletin board in accordance with the rules and must be approved by Association office.

## **CLUBHOUSE & PICNIC AREA cont.**

8. No golf shoes of any kind are to be worn in the Clubhouse. Soft spikes are permitted in the porch area.
9. Wet swim wear is not to be worn in the Clubhouse.
10. When there are no group reservations or scheduled social activities, any resident or group of residents (less than 20) are entitled to non-exclusive use of the Clubhouse or picnic shelter for any games and activities. Multiple groups should be cooperative and considerate of each group activity when sharing the Clubhouse and picnic shelter.
11. Everyone using the facilities should follow appropriate dress code, exhibit proper behavior and noise levels.
12. Only residents may reserve the Clubhouse.
13. If an event continues after the posted closing time, host/hostess is responsible for locking up the facility.

## **POOLS**

**Hours: 8:00 am to 8:00 pm Daily**

**Exception:** When conditions make it necessary to cover the pools overnight, the covers will not be removed until the air temperature is above 65 degrees Fahrenheit (monitored on The Weather Channel), and not before 8:00 am Monday thru Friday, and not before 8:00 am Saturday and Sunday.

1. All persons using the pool area must wear a Vista Plantation resident or guest wristbands.
2. All persons must shower before entering the pools.
3. All persons using the pools do so at their own risk.

## **POOLS cont.**

4. Only conventional swim wear is to be worn in the pool areas. Cover-ups and footwear must be worn going to and from the pool areas.
5. The pools are not to be entered by anyone with infections or with a contagious illness.
6. No food, drink, or glass containers are permitted at poolside, only at tables.
7. Floating objects, scuba gear, or flippers are not permitted. (unless approved water aerobic activity)
8. Diving, running, boisterous conduct, unnecessary splashing, and ball throwing are not permitted in pools or pool areas.
9. Suntan lotions, creams, and oils must be removed before entering the pools. Pool furniture must be covered for protection before applying those substances on the skin.
10. Children under 13 years of age must be accompanied and supervised by a responsible adult.
11. Individuals wearing a diaper/swim pants (adult, child or baby) or any child under 3 years of age are not permitted in the pools at any time.
12. The pools may not be reserved for private parties.
13. All persons must close the gates behind them and should turn their chairs under the tables upon leaving and/or return chaise lounge chairs to original position and all facing the pool. If you have opened an umbrella, please close prior to leaving the pool area.
14. No radios are to be played at the pool. Persons should use personal ear phones/buds when listening to music. The only exception to this rule is when organized Water Aerobics classes are going on.



**TENNIS COURTS**  
**Hours: 8:00 am to 8:00 pm Daily**

1. Reservation of courts is not permitted, unless by Board approved organized groups of residents.
2. Only residents and registered guests are permitted to play. Resident or guest must wear a Vista Plantation wristband when playing.
3. Shirts must be worn on the courts.
4. Only clear or white-soled tennis shoes are permitted.
5. No food, gum, or beverages are permitted in the court area.
6. If others are waiting to play, the courts must be given up promptly after one hour of play.
7. Sportsmanship-like conduct should be displayed at all times.
8. Loud talking or boisterous conduct disturbing others is not permitted.

## **BOCCE COURTS**

**Hours: 8:00 am to 8:00 pm Daily**

1. Reservations of courts are not permitted, unless by Board-approved organized groups of residents.
2. Only residents and registered guests are permitted to play and must wear a Vista Plantation wristband when playing.
3. Proper attire is to be worn at all times.
4. Sportsmanship-like conduct should be displayed at all times. Boisterous conduct will not be tolerated.
5. League play has preference to open play by both residents and guests.

## **SHUFFLEBOARD**

**Hours: 8:00 am to 8:00 pm Daily**

1. Do not walk on the playing surface. Only residents and registered guests are permitted to play and must wear a Vista Plantation wristband when playing.
2. Children under 13 are permitted only if accompanied by parents or an adult who will be responsible for any damage to the courts or equipment.
3. Playing in a manner which might damage any equipment is not permitted.
4. All equipment must be returned to the proper place of storage at the end of play. Equipment is located at Rec. B area.
5. Players must show consideration for others waiting to use the court. Under such circumstances, play should be limited to one game not exceeding 75 points.

## **PARKING**

1. Automobiles and bicycles may be parked in the parking areas of the Condominium and the Association's property, but only where designated by the Association and in accordance with the Rules and Regulations of the Board of Directors of the Association.

Only passenger vehicles which are eighteen feet (18') or less in length, six feet three inches (6'3") or less in height and seven feet (7') or less in width, from mirror to mirror may be parked in the resident or guest parking spaces.

### **The definition of a passenger vehicle is as follows:**

Fully enclosed, original manufacturer designed and built vehicle, with one or two rows of seats facing forward behind the driver, with windows on all four sides. Any vehicle registered as a truck is prohibited. Only vans meeting the above description and size requirements of a passenger vehicle and that do not have cooking or sleeping facilities are permitted.

Trailers, motor homes and campers may be parked temporarily, six (6) hours maximum, to unload or prepare for use. They may not be used for sleeping, or for any purposes other than loading or unloading.

One (1) carport will be designated for use by the occupants of each unit. Guest parking spaces are reserved for guests. Residents with a second car may use only one guest space. Only two (2) cars per condominium are permitted.

Vehicles that are inoperable, without a current license plate or sufficient insurance may not be parked on Association property.

## **PARKING cont.**

No other vehicles or objects, including but not limited to commercial vehicles, campers, motor homes, recreational vehicles, boats, trailers, trucks, motorcycles, vans, motor scooters, golf carts, or any electrical or battery operated vehicles may be parked or placed upon any portion of the condominium property or the Association's property.

Commercial vehicles, trucks and equipment used in the maintenance of the condominium property and of the Association's property may be parked or placed upon condominium property without Board approval.

2. Motorcycles are not permitted on the Association property at any time
3. Any condo owner who wishes to give permission for another owner to use his assigned parking space while away for an extended period of time must do so in writing annually to the Association Manager.
4. Any boat with trailer, or RV unit stored in the enclosed parking area must be the property of an owner or renter and must be in working order. The application pertaining to the use of this facility may be obtained from the Association office and sets forth the fees, requirements and rules.

At the time of application, the owner or renter must provide the following documents for copying to the files: (A) Current Operator's license; (B) Title or Proof of Ownership; (C) Proof of Current Insurance.

5. A designated parking area for unauthorized vehicles of guests is available opposite or south of the RV and boat storage area for a nominal fee, with a maximum of seven (7) days. Permits for the use of this area are available in the Association office.

## **PARKING cont.**

6. Commercial vehicles may be parked while providing service or merchandise delivery.
7. Owners of vehicles violating parking rules will be notified. Vehicles will be towed away at the owner's expense if the notice is ignored.
8. Vehicles are to be parked forward facing only in striped parking areas. No parking is permitted on the lawn.
9. The display of advertising is not allowed on resident vehicles.

## **VEHICLE MAINTENANCE IN THE PARKING AREAS**

**Not Permitted (but not limited to):** oil changes – adding engine oil, transmission fluids, engine coolants – replacing batteries – drive line repairs – shaking dirt from the floor mats – replacing headlights – washing vehicles (a vehicle wash area near the RV storage and recycling area is provided for residents and guests use).

**Permitted:** Adding water to windshield washer reservoirs – waxing – vacuuming interiors – changing tires – replacing light bulbs (turn signals, backup and brake lights) – cleaning vehicle windows.

**Note:** If the permitted work is to be performed by persons other than the vehicle owners, those persons must be approved by the Association Manager each time they are to provide the service.

## **RENTAL & RESALE OF CONDOMINIUMS**

Restrictions as to the rental, resale, etc. are covered in the Declaration of Condominium (see Articles 22.1 through 22.8). All applications for rental, sale, etc. can be acquired from the Association office. All applications must be returned 30 days prior to the effective lease or sale date.

Regulations for renting, leasing or use of condo by other than owners:

1. No unit owner may lease his unit without applying for proper application from the Manager's office and subsequent Board approval. Failure of an owner to abide by this rule will result in a \$100.00 assessment to that owner, which may be followed by notification to the Association's attorney for possible legal action.

2. Rentals shall be for a minimum period of 60 days.

No condo may be leased in excess of three times each calendar year, regardless of the term of each lease, and for the purpose hereof, if a single lease term includes portions of two or more years it will be deemed that a lease has been made during each such year.

3. Each of the units will be occupied only as a single family private dwelling by its owner or his tenant, their visitors and guests, and not for business or any other purpose. No rooms may be rented and no transient tenants may be accommodated. No unit may be divided or subdivided into a smaller unit nor any portion sold or otherwise transferred without first amending the Declaration to show the changes in the units to be affected. No unit may be occupied by more than two (2) people per bedroom in the unit.

## **RENTAL & RESALE OF CONDOMINIUMS cont.**

4. Owners are responsible to notify and supply real estate agencies and lessees a copy of these community regulations.
5. The placement of “For Sale”, “Open House”, or any other signs is prohibited on Vista Plantation property by owners or real estate representatives.
6. In order to maintain a community of congenial residents who are financially responsible and thus to protect the value of the units, no one may, individually, jointly, corporately or in trust have an ownership interest in more than two units at a time.
7. Purchasers of units within the condominium may not finance more than eighty percent (80%) of their purchase price.
8. Owners shall relinquish all privileges and amenity wristbands when their condos are sold, leased or rented.

## **RULES ENFORCEMENT AND PROCEDURE**

All rules will be enforced by the Board of Directors. In order to assure effective rule enforcement, all owners, tenants, and guests must possess a complete set of rules. They should be advised that all rules will be enforced. All owners are responsible for any violations made by themselves, guests and tenants.

Any complaint reporting a rules violation must be made in writing and signed. The procedure for processing is as follows:

1. Complaint of violation must be received in writing eight (8) days prior to an official Board meeting.
2. Management will advise violator of rule infraction by letter. If violator is a tenant or a guest of a tenant, a copy of the letter will be sent to the owner.
3. If violation persists after ten (10) days, the matter will be referred to the Association attorney if necessary.
4. Owners wishing to submit changes to the Vista Planation Rules and Regulations for consideration must present written and signed requests to the Board of Directors eight (8) days prior to the scheduled Board meetings.
5. For the Association to adequately enforce its rules, residents must notify management in writing of any observed violations.