

VISTA PLANTATION CONDOMINIUM ASSOCIATION
Board of Directors' Meeting Agenda
SEPTEMBER 12th, 2019 – 10:00 AM

PLEDGE TO FLAG ~ President, *Joan Mason*

ROLL CALL ~ Secretary, *Doreen Whitehead*

PROOF OF DUE NOTICE OF BOARD MEETING ~ Secretary, *Doreen Whitehead* states Proof of Due Notice of today's Board Meeting was posted on September 9th, 2019 at the Clubhouse and Rec B Bulletin Boards.

READING & DISPOSAL OF ANY UNAPPROVED MINUTES ~ Secretary, *Doreen Whitehead* makes a motion to approve Special Board Meeting Minutes of July 11th, 2019 that were posted on Clubhouse and Rec B Bulletin Boards on July 11th, 2019.

REPORTS OF OFFICERS AND COMMITTEES:

Correspondence –Secretary, Doreen Whitehead

- a. Letter dated May 10, 2019 from resident at 40-204 requesting approval to install vinyl plank flooring. Meets standard flooring protocol. *Motion*
- b. Letter dated May 10, 2019 from resident at 15-205 requesting approval to install vinyl tile flooring. Meets standard flooring protocol. *Motion*
- c. Letter dated May 24, 2019 from resident at 37-201 requesting approval to install vinyl plank flooring. Meets standard flooring protocol. *Motion*
- d. Letter dated July 21, 2019 from resident at 47-101 requesting reimbursement of washer repair. *Motion*
- e. Letter dated August 9, 2019 from resident at 31-106 placing Association on notice of pipe repair damages.
- f. Letter dated August 12, 2019 from resident at 19-203 requesting approval to install porcelain tile flooring. Meets standard flooring protocol. *Motion*
- g. Letter dated August 28, 2019 from resident at 35-206 requesting approval to install laminate flooring. Meets standard flooring protocol. *Motion*

Reports of officers to be given at Board Meeting

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| 1. Treasurer's Report | Janice Yeager |
| 2. President's Report | Joan Mason |
| 3. Management Report | Carole Hammond-Colvin |

New Business:

1. Installation of two new air conditioning units at the clubhouse – *MOTION*

Distinctive Landscape Management proposals:

2. Prune roots and install root barrier and trim canopy of oak tree at 21-105 sidewalk - \$1,185 - *MOTION*
3. Prune all palms in community - \$16,770

Member participation on AGENDA ITEMS:

3 minutes per individual when recognized by meeting chairperson