

VISTA PLANTATION CONDOMINIUM ASSOCIATION
Board of Directors' Meeting Agenda
NOVEMBER 7TH, 2019 – 10:00 AM

PLEDGE TO FLAG ~ President, *Joan Mason*

ROLL CALL ~ Secretary, *Doreen Whitehead*

PROOF OF DUE NOTICE OF BOARD MEETING ~ Secretary, *Doreen Whitehead* states Proof of Due Notice of today's Board Meeting was posted on November 5th, 2019 at the Clubhouse and Rec B Bulletin Boards.

READING & DISPOSAL OF ANY UNAPPROVED MINUTES ~ Secretary, *Doreen Whitehead* makes a motion to approve Board Meeting Minutes of October 10th, 2019 that were posted on Clubhouse and Rec B Bulletin Boards on October 10th, 2019.

REPORTS OF OFFICERS AND COMMITTEES:

Correspondence – Secretary, *Doreen Whitehead*

- a. Letter dated October 14, 2019 from resident at 29-202 requesting approval to install vinyl flooring. Meets standard flooring protocol. *Motion*
- b. Letter dated October 16, 2019 from resident at 28-201 requesting approval to install tile flooring. Meets standard flooring protocol. *Motion*
- c. Letter dated from October 21, 2019 resident at 18-201 requesting a rule change regarding display of seasonal wreaths.
- d. Letter dated October 23, 2019 from resident at 38-206 requesting approval to install hardwood flooring. Meets standard flooring protocol. *Motion*
- e. Letter dated October 30, 2019 from residents at 23-104, 24-105 and 27-104 regarding Special Assessment.
- f. Letter dated October 31, 2019 from resident at 47-103 requesting plantings at building 47, underneath stairwell.

Reports of officers to be given at Board Meeting

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| 1. Special Report- Citizens | Rich Cowie |
| 2. Treasurer's Report | Janice Yeager |
| 3. President's Report | Joan Mason |
| 4. Safety Committee | Mike Whalen/Ken Morrison |
| 5. Landscape Committee | Mark Schmalz/Adela McLaughlin |
| 6. Management Report | Carole Hammond-Colvin |

Member participation on AGENDA ITEMS:

3 minutes per individual when recognized by meeting chairperson

Service/Assistive Animal forum to be held after the Board Meeting